**Orick Community Service District**

**Regular Meeting**

**May 14th, 2025**

**Orick Community Hall**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL:** Ron Barlowcalled the meeting to order at 6:01 pm

**MEMBERS PRESENT:** Ron Barlow, Bob Secor, Byron Frick, Marla Zuber, and Kaitlyn Combs

**MEMBERS ABSENT:**

**STAFF PRESENT:** Barbara Mitchell, Bill Allen, Marcie Allen, Trevor Avram

**STAFF ABSENT**: Chief Baker

**OTHERS PRESENT:** Megan Ryan (LACO), Andy (LACO), Leonel Arguello (RNP)

**2. APPROVAL OF AGENDA:** Bob Secor made the motion, Byron Frick 2nd the motion, all approved.

**3. APPROVAL OF CONSENT AGENDA:** Kaitlyn Combs made a motion to approve the consent agenda. Bob Secor seconded the motion; the motion was passed unanimously.

**4.** **PUBLIC COMMENT**: Leonel informed the board that the Redwood National Park superintendent retired, and he now is the interim superintendent until the hiring process finishes. It could take about 8 months.

**5. INFORMATION – DISCUSSION:**

 **a. Wastewater Study Grant:** Megan Ryan and Andy came to update the board. Megan reported that they should have a draft feasibility study report in the next few months. Ron Barlow asked if the school site will work. Megan reported she spoke with Rod Wilburn and he said yes, the system should work at the school site. See attached full report.

 **b**. **Tank Grants:** **Tank 1**: Trevor Avram reported the old float system was still not responding, the signal was intermittent. Colburn Electric will be coming this Friday to install a new antenna cable and try to bring it online. **Tank 2:** Trevor reported PG&E and Steve Wilson from PACE to go over the trees that need to be trimmed and or removed. Trevor said PG&E has a permit to remove some of the trees up to 11 inches. But some of the trees fall under OCSD’s responsibility and they are in the process to amend the Coastal Development Permit. Trevor will update as the project moves along.

 **c. Smart Meter Grant:** Trevor Avram reported some of new meters will be here at the end of the month and the rest of the meters will arrive by June. Trevor spoke with Greg Hufford from Wahlund about the laptop for the Tank 2 project to see if we can use it for reading the smart meters as well. Greg said will look into this idea.

 **d. Micro Grid Grant:** Kaitlyn Combs said she has no updates. Ron said that Joshua Zender will help with PG&E.

 **e. Discuss Finance:** Ron Barlow asked about the finance. All is running smoothly. Barbara said that she had couple of people upset about their water bills.

 **f. Water:** **Availability/Fire protection charges and Disconnection of Residential Water Service for nonpayment. Policy review:**

Copies of the Policies were handed out to Board members for review. Customers are questioning why they are required to pay a monthly fee if they are not receiving water.

**6. ACTION AGENDA:** **PG&E Micro Grid**

Ron Barlow asked for a motion to approve Joshua Zender as the project leader to represent Orick CSD with the PG&E Micro Grid project. Bob Secor made the motion, Kaitlyn Combs 2nd the motion. Motion passed unanimously.

**7. STAFF REPORTS:**

1. **OCSD Office:** Barbara stated she had 2 people come into the office upset about paying for availability and fire protection when there is no dwelling on the property. If they had something to say that they need to come to a board meeting. (see #5 line item f) Trevor brought up about putting in new flooring for the OCSD office.

 **b. Water System:** Trevor Avram went over his report, see attached report. Trevor Avram said that a customer came in saying he had air in his water pipes.

 **c. Community Hall:** Byron Frick asked if there was an update on the Hall roof repairs or replacement. Bill Allen will follow up. Ron B. commented that the Hall always looks nice.

 **d. Fire Hall:** No representative present. Bill Allen did give an update on the installation of the generator. He also pointed out to the Board that the new building is not being utilized by the fire department. Fire equipment should now be parked there. There are also “housekeeping issues in the VFD hall that need to be taken of. Kaitlyn Combs did ask who should be directing the firemen and if there are written rules and standards to follow. The Board agreed this needs to be discussed with the Fire Chief Steven Baker. As there is a shortage of volunteers, the question was brought up by Marla Zuber of possibly using RNSP employees as 1st Aid responders, if necessary, also the Yurok tribe may have volunteers available.

**8. BOARD MEMBER REPORTS:**

 **a. Levee Report**: Ron Barlow did say that flood protection for Orick continues to decline due to the lack of maintenance of the levee. Safety of the community does not seem to be a concern to agencies involved with the estuary project.

 **b. Board Members:** Nothing to report.

**9. ADJOURNMENT:** 7:00pm

**Next Regular Meeting is scheduled for June 11th, 2025**