**Orick Community Service District**

**Regular Meeting**

**December 13, 2023**

**OCSD Office**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL:** Ron Barlowcalled the meeting to order at

6:00 p.m.

**Swearing in Board Members:**

All current Board members and new Board member, Kaitlyn Combs were sworn in; taking the Oath of Office. Ron Barlow thanked all members for volunteering to serve this community.

**MEMBERS PRESENT:** Ron Barlow, Bob Secor, Marla Zuber, Byron Frick and

Kaitlyn Combs

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Barbara Mitchell, Marcie Allen, Bill Allen, Trevor Avram, Larry Doss

**STAFF ABSENT**: Fire Chief Steven Baker

**OTHERS PRESENT:** Deputy Superintendent Lionel Arguello NPS, Dale Romanini,

Donna Hufford

**2. APPROVAL OF AGENDA:** Bob Secor made a motion to approve December 13, 2023 Agenda. Marla Zuber seconded the motion; the motion was passed unanimously.

**3. APPROVAL OF CONSENT AGENDA:** Bob Secor made a motion to approve the consent agenda. Byron Frick seconded the motion; the motion was passed unanimously.

**4.** **PUBLIC COMMENT**: None

**5. INFORMATION – DISCUSSION:**

**a. Mileage reimbursement increase:** Mileage rate will increase to 65.5 cents per mile.

Rate will be paid roundtrip to the designated destination for Orick CSD business only (banking, picking up supplies, water samples to lab, etc.). Any extra mileage for personal business will NOT be paid by the district.

**b. Wastewater Study Grant:** No LACO personnel were present but the CSD did receive the Monthly Progress Report (see attached), which Kaitlyn Combs did read aloud to those in attendance. Ron Barlow did ask Larry Doss if he had anything to add – Larry said the next step is the Letters of Intent to be sent to property owners. Marla Zuber asked which properties are of interest. Ron said that the Orick School, the property adjacent to the Community Hall, rodeo grounds are all still possibilities, but the actual location is still to be determined. Ron did meet with the Orick School Board president regarding that property. Larry did comment that he had talked to someone at the County Schools office and that the decision is up to the Orick School Board.

**c**. **Tank Grant:** Trevor Avram reported that PACE Engineer, Tom Warnock said that Tank 2 is ready to go out for bid by the end of January. Ron asked about the condition of the road up to Tank 1 – Trevor said that any road maintenance or repairs were included in the GRS bid, and will be taken of by them.

**d. Drought Relief Grants/Grant Writer:**

**e. Discuss Finance**

**f. Water Distribution Operator Grade D1 and General Maintenance position:**

**Trevor Avram took another job**

**6. ACTION AGENDA:**

**7. STAFF REPORTS:**

**a. OCSD Office:**

**b. Water System:**

**c. Fire Hall:**

**d. Community Hall:**

**8. BOARD MEMBER REPORTS:**

a**. Levee Report:**

b. **Board Members:**

**9. ADJOURNMENT: 7:25 p.m.**

**10. CLOSED SESSION**

a. Employee evaluations

**11. Reconvened from Closed Session:** Board was in agreement that they wanted to retain Trevor Avrom as the D1 Water Operator. The proposal was made to him that he would also continue as the liaison for Tank Projects, Smart Meters, and any future grants. He would assume the position as an independent contractor at the rate of $550.00 a month, and would receive a 1099 at the end of the year.

**12. ADJOURNMENT: &:35 p.m.**

**Next Regular Meeting is scheduled for January 10, 2024**